

Applications

Submit applications either by the Online Application Submission Service / E-mail / FAX.

On the Exhibitors' page, input your ID and password to access your "Exclusive Exhibitor Site." **▶▶▶ www.inter-bee.com**

- Applications, marked "※" will be accepted on a first-come and first-served basis.
- All deadlines are determined by Japan Standard Time (J.S.T.).

All exhibitors are required to submit (Red sheet)

Page	Applications	Deadline	Date submitted	Submit to
01-2-2	Registration of Booth Manager and Booth Staff <i>online / Excel</i>	10.25		Japan Electronic Show Association (JESA)
02-1-1	Registrating Exhibitor Information to Official Website <i>online / Form</i>	Accept anytime		(Online Only)
02-4-1	Application for Invitation Leaflet	8.23		Daichiprinting Co., Ltd.
04-2-1	Display Contractor Registration	10.11		Murayama Inc.
04-2-5	Application for Power Supply	9.20		Shoho Denki Co., Ltd.
04-2-5	Electrical Power Work Installation Diagram	10.11		Shoho Denki Co., Ltd.
04-3-2	Notification Form for Exhibited Products	10.18		Japan Electronic Show Association (JESA)

Documents for special requirements (Yellow sheet)

02-1-4	Application for Links to Inter BEE Featured Site on the Inter BEE Official Website	Accept anytime		(Online Only)
04-1-1	Application for Over-Regulated Heights	10.11		Japan Electronic Show Association (JESA)
04-1-4	Application for Ceiling Construction	10.11		Makuhari Messe, Inc.
04-2-3	Application for Floor Work	10.11		Murayama Inc.
04-3-1	Foreign-Made Product Exhibition Plan	8.26		Ishikawa-Gumi, Ltd.
04-4-3	Application for In-booth Wireless LAN	10.25		Makuhari Messe, Inc.
04-4-4	Application to exhibit lighting products	10.25		Japan Electronic Show Association (JESA)
04-5-1	Application for Flammable or Hazardous Items	10.11		Murayama Inc.

Documents for optional requirements (Green sheet)

02-1-2	INTER BEE ONLINE Interview Application		10.25	Japan Electronic Show Association (JESA)
02-3-1	Pre-registration of the reception <i>online / Excel</i>		10.11	Japan Electronic Show Association (JESA)
02-3-2	VIP Registration <i>online / Excel</i>		11.1	Japan Electronic Show Association (JESA)
02-3-3	Application for VIP Room		※11.1	Japan Electronic Show Association (JESA)
02-4-2	Application for Visitor Data Scanning System		11.1	Plott Corp.
02-5-1	Application for Presentation Room		※11.1	Japan Electronic Show Association (JESA)
02-5-2	Application for Meeting Room		※11.1	Japan Electronic Show Association (JESA)
02-6-2	Application for E-mail Magazine Text Banner Ads		※8.23	Japan Electronic Show Association (JESA)
02-6-3	Application for Strap Advertising		※8.2	Japan Electronic Show Association (JESA)
02-6-4	Application for Guide Map Advertisement		※10.11	Japan Electronic Show Association (JESA)
02-6-5	Application for On-site Signboard Ads		※9.27	Japan Electronic Show Association (JESA)
03-2-2	Application for Additional Exhibitor / Worker Badges		8.23	Daichiprinting Co., Ltd.
04-2-5	Application for Optional Power Transmission		10.11	Shoho Denki Co., Ltd.
04-2-6	Application for Certification of Green Power <i>online</i>		9.27	Japan Natural Energy Company Limited
04-5-2	Application for Exhibitors' Utility Booths (Storage)		9.6	Japan Electronic Show Association (JESA)
05-1-1	Application for Transport		10.11	Ishikawa-Gumi, Ltd.
05-1-1	Application for Load-in / Load-out Services		10.11	Ishikawa-Gumi, Ltd.
05-2-1	Application for Booth Display & Rental Fixtures		10.11	Murayama Inc.
05-2-2	Application for PC Rental		10.25	Kissei Comtec Co., Ltd.
05-3-1	Application for Internet Connection		10.11	Makuhari Messe, Inc.
05-3-2	Application for Telephone Line		9.20	Murayama Inc.
05-3-3	Application for Antenna Installation		10.11	Makuhari Messe, Inc.
05-3-4	Application for cabling between booths		10.11	Makuhari Messe, Inc.
05-4-1	Applications for Hotel Reservations		10.18	Kinki Nippon Tourist Metro Poritan CO., LTD
05-4-2	Application for Food / Beverage Tickets		10.18	Makuhari Messe, Inc.
05-4-3	Application for Lunch box Delivery Service		11.7	Wako Sangyo Inc.
05-4-4	Application for Catering Service for Booths		11.6	NILAX Inc.
05-4-5	Application for Receptionist / Interpreter		11.1	Ken & Staff Co., Ltd.
05-4-6	Application for Booth Photography		11.1	SHIRO-FILM
05-4-7	Application for Booth Cleaning		11.1	Chibaken Bldg-Maintenance Coop.

Application for Invitation Leaflet

Submit to **Daiichiprinting Co., Ltd.** Fax: **+81-3-5603-7034**

6F Daiichinegishi Bldg., 2-14-18 Negishi, Taitou-ku, Tokyo 110-0003, Japan
 FAX: +81-3-5603-7034
 E-mail: interbeesupport@dip.co.jp

Deadline: **August 23**

■ Online application submission is available on Inter BEE Web Site: **www.inter-bee.com**

■ Free invitations

Regulation Number of leaflet (Japanese): 150 sets per one booth

Any number of English invitation leaflets will be distributed separately free of charge

Free of charge	Required Number		Remark
Invitation Leaflet (Japanese) Regulation number of leaflet: 150 sets per one booth	Leaflet		Please put 0 in if you don't need any leaflets.
	Envelop		Bilingual in Japanese & English
Invitation Leaflet (English) Any number of English invitation leaflets will be distributed separately free of charge	Leaflet		Please put 0 in if you don't need any leaflets.
	Envelop		Bilingual in Japanese & English

■ Additional Invitations (Charged)

Charged	Required Number	Price (including consumption tax).	
Japanese Invitation Leaflet		¥33	
Envelop (bilingual in Jp. and Eng)		¥11	
	Total		

■ Exhibitor

Booth number		No. of booth spaces	
Company name			

■ Person in Charge / Invoice Address

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

■ Deliver to (Not necessary if same as above)

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

Display Contractor Registration

Submit to **Murayama Inc.** **Fax: +81-3-6221-1914**

3-2-24, Toyosu, Koto-ku, Tokyo 135-0061, Japan Contact: Shimizu, Shibata, Mochizuki
 Tel: +81-3-6221-1960 Fax: +81-3-6221-1914
 E-mail: interbee@murayama.co.jp

Deadline: **October 11**

■ Online application submission is available on Inter BEE Web Site: **www.inter-bee.com**

■ Please fill in the required information on agent / display planning agency.

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

■ Please fill in the required information on Display contractor.

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

■ Exhibitor

Booth number		No. of booth spaces	
Company name			

■ Person in Charge (Not necessary if same as above)

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

Application for Power Supply

Submit to **Shoho Denki Co., Ltd.** Fax: **+81-3-3918-7800**

1-28-15, Kamiikebukuro, Toshima-ku, Tokyo 170-0012, Japan Contact: Suzuki
 Tel: +81-3-3918-7993 Fax: +81-3-3918-7800
 E-mail: interbee-work@shohodenki.co.jp

Deadline: **September 20**

■ Online application submission is available on Inter BEE Web Site: **www.inter-bee.com**

■ **Please fill in the number of Kilowatts (kW) required for lighting and exhibit equipment.**
 The number of kilowatts will round up. (example 1.5kW=2kW)

Primary power source construction cost + Electric consumption fee is ¥9,900 per kW.

System	Voltage	Frequency	Capacity Required	Fee	Full Fee
Single-phase AC	100V	50Hz		¥9,900	¥
Single-phase AC	200V	50Hz			¥
Triple-phase three-wire AC	200V	50Hz			¥
For exhibitors applying for the "Package Display Kit", please send this form if you will need to exceed the prescribed electricity capacity. (The Primary power source construction and electric consumption fee per 1 kW in one booth is included when using the package display kit.)				Total Fee	¥

■ **Exhibitor**

Booth number		No. of booth spaces	
Company name			

■ **Person in Charge / Invoice Address**

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

Electrical Power Work Installation Diagram

Submit to→ **Shoho Denki Co., Ltd.**→ **Fax:+81-3-3918-7800**

1-28-15, Kamiikebukuro, Toshima-ku, Tokyo 170-0012, Japan Contact: Suzuki
 Tel: +81-3-3918-7993 Fax: +81-3-3918-7800
 E-mail: interbee-work@shohodenki.co.jp

Deadline: **October 11**

■ Please fill in the required information.

(Name of the Show)	Inter BEE 2019						Management	Japan Electronic Show Association (JESA)							
Exhibition Hall No.					Booth Number						No. of Booth				
Exhibitor	Name								Telephone						
	Address								Person in charge						
Main Contractor	Name								Telephone		+81-3-3918-7993				
	Address								Person in charge		Takatsugu Suzuki				
Exhibition work	Name								TEL						
	Address								Person in charge						
Lighting	Current (W)										Total No.		Total Capacity		
	No. of lights													kW	
Electrical Power	Capacity (KVA)										Total No.		Total Capacity		
Single-phase 200V	No. of Outlets Required													kW	
Triple-phase 200V	No. of Outlets Required													kW	
Installation Diagram															

1. Please submit this sheet each booth in case you exhibit more than 2 areas.
2. Exhibitors who apply for the package booth do not require to submit this sheet.
3. Wattage required for fluorescent lamps and HIDs will be 1.5 times as much as the original value.
4. Please specify the position of main breaker or submit a booth layout which indicates it.
5. Contractors carrying out electrical work in booths must carry their licenses with them at all times.
6. The number of kilowatts will be rounded up. (example 1.1kW = 2kW)

Notification Form for Exhibited Products

Submit to ••► Japan Electronics Show Association (JESA) ••► Fax: +81-3-6212-5225

5F Ote Center Bldg., 1-1-3 Otemachi, Chiyoda-ku, Tokyo 100-0004, Japan Contact: Oda
Tel: +81-3-6212-5231 Fax: +81-3-6212-5225
E-mail: exhibitor@inter-bee.com

Deadline: **October 18**

■ Online application submission is available on Inter BEE Web Site: www.inter-bee.com

We request that each exhibitor answer the following questionnaire on manufacturing country / region of exhibited products to help us better determine exhibitor demographics

- Only in-house products to be exhibited (including products made in Japan).
Items to be exhibited are in-house products that are made in Japan, or at overseas affiliates/manufacturing plants.
- Items to be exhibited are outsourced products and/or products manufactured outside of Japan.
Exhibitors with headquarters in Japan: exhibiting outsourced products
Exhibitors with headquarters outside of Japan: exhibiting products made in the country where the headquarters is located or exhibiting outsourced products.
Note: Please provide us with the product information listed below if applicable.

Country of origin (manufactured)	Name of the manufacturer	Name of product(s)

■ **Exhibitor**

Booth number		No. of booth spaces	
Company name			

Application for Over-Regulated Heights

Submit to ••▶ Japan Electronics Show Association (JESA) ••▶ Fax: +81-3-6212-5225

5F Ote Center Bldg., 1-1-3 Otemachi, Chiyoda-ku, Tokyo 100-0004, Japan Contact: Oda
 Tel: +81-3-6212-5231 Fax: +81-3-6212-5225
 E-mail: exhibitor@inter-bee.com

Deadline: **October 11**

Exhibitors who would like to exhibit more than one product that is over-regulated heights should specify the information on each product, and attach product leaflet and diagram indicating location and height of product(s). (both floor plan and elevation drawing). The Secretariat will seal to confirm the receipt of the application and send it back to the exhibitor. Without the application of approval seal exhibitor will not be allowed to exhibit products of over-regulated heights and / or install the below mentioned signboard

Product name with over-regulated height			
Product measurement Max height	m	Max width	m

Product name with over-regulated height			
Product measurement Max height	m	Max width	m

Product name with over-regulated height			
Product measurement Max height	m	Max width	m

Approved by Show Management Secretariat	
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■ Exhibitor

Booth number		No. of booth spaces	
Company name			

■ Person in Charge

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

Application for Ceiling Construction

Submit to **Makuhari Messe, Inc.** Fax: **+81-43-296-0529**

2-1, Nakase, Mihama-ku, Chiba-shi, Chiba Prefecture 261-8550, Japan Contact: Ikegami, Aoki
 Tel: +81-43-296-0602 Fax: +81-43-296-0529
 E-mail: ikegami@m-messe.co.jp

Deadline: **October 11**

■ Online application submission is available on Inter BEE Web Site: **www.inter-bee.com**

■ Please fill in the required information. Be sure to attach drawings / specifications for construction.

Name of Exhibition	Inter BEE 2019		
Period of Exhibition	November 13 ~ November 15, 2019		
Exhibition Hall	Makuhari Messe (Hall) Booth number ()		
Ceiling Structure	Installation area		
	Ceiling Materials		
	Reason for installation		

■ Exhibitor

Booth number		No. of booth spaces	
Company name			

■ Person in Charge

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

Application for Floor Work

Submit to **Murayama Inc.** **Fax: +81-3-6221-1914**

3-2-24, Toyosu, Koto-ku, Tokyo 135-0061, Japan Contact: Shimizu, Shibata, Mochizuki
 Tel: +81-3-6221-1960 Fax: +81-3-6221-1914
 E-mail: interbee@murayama.co.jp

Deadline: **October 11**

■ Please fill in the required information and attach two copies of the construction plan to this application form.

Type of construction work	Anchor bolts	mm unit	Other	
Period of construction work	Nov.	to	Nov.	Total days
Contact data of construction company	Name of company			
	Address			
	Department			Person in charge
	Telephone	()	-	Fax

■ Exhibitor

Booth number		No. of booth spaces	
Company name			

■ Person in Charge / Invoice Address (Not necessary if same as above)

Company name				
Address				
Department			Person	
Telephone	()	-	Fax	() -
E-mail				

Foreign-Made Product Exhibition Plan

Submit to Ishikawa-Gumi, Ltd. Fax: +81-3-5460-9841

4-14-2, Higashi-Ooi, Shinagawa-ku, Tokyo 140-0011, Japan Contact: Hasegawa, Saito
 Tel: +81-3-3474-8102 Fax: +81-3-5460-9841
 E-mail: m_hasegawa@ishikawa-gumi.co.jp

Deadline: **August 26**

■ Online application submission is available on Inter BEE Web Site: www.inter-bee.com

■ Please fill in one of the following numbers in the Notes column.

[(1) Bonded goods; (2) ATA Carnet; (3) Ordinary import procedures; (4) Hand-carried importation]

Product(s) (Model names, etc., unnecessary)	Country of manufacture	Quantity	Prices (US\$)	Notes
Total Price (US\$)	_____		US\$	

■ Exhibitor

Booth number		No. of booth spaces	
Company name			

■ Person in Charge (Not necessary if same as above)

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

Application for In-booth Wireless LAN

Submit to **Makuhari Messe, Inc.** **Fax: +81-43-296-0492**

2-1, Nakase, Mihama-ku, Chiba-shi, Chiba Prefecture 261-8550, Japan Contact: Otsuka
 Tel: +81-43-296-0493 Fax: +81-43-296-0492
 E-mail: messe-kaisen@bz01.plala.or.jp

Deadline: **October 25**

■ Online application submission is available on Inter BEE Web Site: **www.inter-bee.com**

■ Please check the box below and fill in the necessary information if you wish to apply for a wireless LAN in your booth.

Type of standard	Channel to be used	SSID to be used
<input type="checkbox"/> 802.11ad		
<input type="checkbox"/> 802.11ac		
<input type="checkbox"/> 802.11n		
<input type="checkbox"/> 802.11a		
<input type="checkbox"/> 802.11b		
<input type="checkbox"/> 802.11g		

- Notes: 1. If neighboring booths plan to use same channel, the Management Office will ask one or both to use different channels. This is to avoid communication problems due to channel interference and/or SSIDs in neighboring booths by adjusting channels in advance.
 The Management Office cannot guarantee that every exhibitor will be able to use the channel it specifies in the application.
2. It is possible that channel adjustment may cause interference with the channel you have been allocated. We recommend that you have a cable system ready as backup in the event that interference affects your wireless LAN.
3. This application is only to apply for a wireless LAN in your booth, not including Internet connection order placement. If you wish to use the Internet, the Application for Internet Connection should be submitted separately.
4. This application does not include wireless microphone channel adjustment. Wireless microphone adjustment should be arranged among the exhibitors involved.
5. Please note that this submission does not guarantee that communication will be possible within your booth.

■ Exhibitor

Booth number		No. of booth spaces	
Company name			

■ Person in Charge

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

Application to exhibit lighting products

Submit to ●▶ Japan Electronics Show Association (JESA) ●▶ **Fax: +81-3-6212-5225**

5F Ote Center Bldg., 1-1-3 Otemachi, Chiyoda-ku, Tokyo 100-0004, Japan Contact: Oda
 Tel: +81-3-6212-5231 Fax: +81-3-6212-5225
 E-mail: exhibitor@inter-bee.com

Deadline: October 25

■ Online application submission is available on Inter BEE Web Site: www.inter-bee.com

If you are exhibiting lighting products in categories other than “Video Expression/Professional Lighting”, please submit this application to the Japan Electronics Show Association by Friday November 1st. After receiving this application, we will stamp the approved column and return it to you.
 * “Video Expression/Professional Lighting” exhibitors do not have to submit this application form.

Office approval column

Please note that exhibitors cannot exhibit lighting products in categories other than “Video Expression/Professional Lighting” without approval.

Please agree to the following.

- When illuminating towards the ceiling of the Makuhari Messe building, only illuminate the area directly above your booth even if your lighting entails moving light.
- Do not illuminate walls or corridors within the Makuhari Messe exhibition area.
- Only illuminate the area within your booth and ensure that your exhibition does not affect the surrounding booths.

No. of lighting products to be exhibited	
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■ **Exhibitor**

Booth number		No. of booth spaces	
Company name			

■ **Person in Charge**

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

Application for Flammable or Hazardous Items

Submit to **Murayama Inc.** **Fax: +81-3-6221-1914**

3-2-24, Toyosu, Koto-ku, Tokyo 135-0061, Japan Contact: Shimizu, Shibata, Mochizuki
 Tel: +81-3-6221-1960 Fax: +81-3-6221-1914
 E-mail: interbee@murayama.co.jp

Deadline: **October 11**

■ Online application submission is available on Inter BEE Web Site: **www.inter-bee.com**

■ Use of Open Flame

Purpose			
Type of flame			
Fuel		Maximum caloric value consumed	
Extinguisher	Type		Units

■ Handling of Hazardous Items

Purpose			
Type of item			
Amount handled daily	ℓ·kg	Additional amount by demonstration	ℓ·kg
Extinguisher	Type		Units

■ Handling and Bringing of High-Pressure / Liquefied Gas

Purpose			
Type of Gas			
Fuel	ℓ	Additional amount by demonstration	ℓ
Extinguisher	Type		Units

■ Exhibitor

Booth number		No. of booth spaces	
Company name			

■ Person in Charge (Not necessary if same as above)

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

Inter BEE Online Article: Interview Application

Submit to ••▶ Japan Electronics Show Association (JESA) ••▶ Fax: +81-3-6212-5225

5F Ote Center Bldg., 1-1-3 Otemachi, Chiyoda-ku, Tokyo 100-0004, Japan Contact: Oda
 Tel: +81-3-6212-5231 Fax: +81-3-6212-5225
 E-mail: newsdesk@inter-bee.com

Deadline: **October 25**

■ Online application submission is available on Inter BEE Web Site: www.inter-bee.com

■ Articles before the Exhibition (Text + Images)

Desired Date (September 3 to November 9)					
Interview	Company Name				
	Address				
	Contact	Name			
		Division			
Tel			E-mail		
Person in charge for adjustment of schedule (Not necessary if same as above)	Name				
	Division				
	Tel		E-mail		
Content of interview					

■ Videos during the Exhibition (VOD)

Desired Date	<input type="checkbox"/> 10:00 a.m. to 12:00 p.m. Wednesday, November 13 <input type="checkbox"/> 12:00 p.m. to 5:00 p.m. Wednesday, November 13 <input type="checkbox"/> 10:00 a.m. to 12:00 p.m., Thursday, November 14 <input type="checkbox"/> 12:00 p.m. to 5:00 p.m. Thursday, November 14 <input type="checkbox"/> None specified				
Interview	Company Name				
	Address				
	Contact	Name			
		Division			
		TEL		E-mail	
Mobile phone					
Products					
Content of interview					

※ We will contact you at a later date to confirm the schedulable after we received this application form.

■ Exhibitor

Booth number		No. of booth spaces	
Company name			

VIP Registration

Submit to ••▶ Japan Electronics Show Association (JESA) ••▶ Fax: +81-3-6212-5225

5F Ote Center Bldg., 1-1-3 Otemachi, Chiyoda-ku, Tokyo 100-0004, Japan Contact: Oda
 Tel: +81-3-6212-5231 Fax: +81-3-6212-5225
 E-mail: exhibitor@inter-bee.com

Deadline: **November 1**

■ Online application submission is available on Inter BEE Web Site: www.inter-bee.com

■ VIPs will be registered based on this registration form. Please be sure to check in at the VIP reception desk located in the 1st floor of International Conference Hall.

■ Please fill in the required information.

Name of VIP		Title	
Company Name			
Arrival date / time	November	a.m. / p.m.	: ~ :

	November	a.m. / p.m.	: ~ :

	November	a.m. / p.m.	: ~ :

November	a.m. / p.m.	: ~ :	

November	a.m. / p.m.	: ~ :	

Car make		License no.	

■ Person in Charge

Company name			
Department		Person in charge	

■ Exhibitor

Booth number		No. of booth spaces	
Company name			

■ Person in Charge (Not necessary if same as above)

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

Application for VIP Room

Submit to ••▶ Japan Electronics Show Association (JESA) ••▶ Fax: +81-3-6212-5225

5F Ote Center Bldg., 1-1-3 Otemachi, Chiyoda-ku, Tokyo 100-0004, Japan Contact: Oda
 Tel: +81-3-6212-5231 Fax: +81-3-6212-5225
 E-mail: exhibitor@inter-bee.com

Deadline: ※ **November 1**
 First-come-first-served basis from August 1

■ Online application submission is available on Inter BEE Web Site: www.inter-bee.com

■ **Order: Fill in necessary blanks, and check the appropriate boxes.**

*Room charge: ¥5,500 / hr (including beverage cost and consumption tax)

*If you cancel or reduce of hours after October 14, 100% of cancellation fees will apply.

(For official use)

Room No.	Date	Time	Number of Persons (up to 6 people)	Meal		
	November ()	: ~ :		<input type="checkbox"/> No	<input type="checkbox"/> Yes	¥2,200 sets
	November ()	: ~ :		<input type="checkbox"/> No	<input type="checkbox"/> Yes	¥2,200 sets
	November ()	: ~ :		<input type="checkbox"/> No	<input type="checkbox"/> Yes	¥2,200 sets

■ **Exhibitor**

Booth number		No. of booth spaces	
Company name			

■ **Person in Charge / Invoice Address (Not necessary if same as above)**

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

Application for Visitor Data Scanning Service

Submit to▶ **Plott Corporation**▶ **Fax: +81-3-5730-1401**

5F Shiba Nishii Bldg., 4-9-1 Shiba, Minato-ku, Tokyo 108-0014, Japan Contact: Kudo, Sato
 Tel: +81-3-5730-1400 Fax: +81-3-5730-1401
 E-mail: interbee-app@ml.plott.co.jp

Deadline: **November 1**

■ Online application website is available: <https://regist.jesa.or.jp/interbee-exhibitor/en>

■ Data Scanning Service for charge of free

The Management Office will bear the burden for either one app license or one barcode reader.

If you wish to use the service, please check the box.

Service	Price	Apply
QR Code System (iOS)	11,000 yen per a license (Paid for by the Management Office)	<input type="checkbox"/>
QR Code System (Android)	11,000 yen per a license (Paid for by the Management Office)	<input type="checkbox"/>
Barcode System	16,500 yen per a reader (Paid for by the Management Office)	<input type="checkbox"/>

■ Additional order for Data Scanning Service

If you wish to order additional service, please fill the required quantity and total price.

Service	Price (consumption tax included)	Quantity	Total (consumption tax included)
QR Code System (iOS)	11,000 yen per a license	license	
QR Code System (Android)	11,000 yen per a license	license	
Barcode System	16,500 yen per a reader	reader	
Total			

■ Rental for Smartphone/Tablet

If you wish to use the service, please fill the required quantity and total price.

Rental Device	Price (consumption tax included)	Quantity	Total (consumption tax included)
iPad mini 3 (SIM-free version / No SIM)	8,800 yen		
iPhone XR (SIM-free version / No SIM)	9,900 yen		
SIM card	3,850 yen		

● Delivery form and Fees.

QR Code System: There are no data input costs. It is possible to scanned data (CSV) to an e-mail address at any time from the top of the app screen.

Barcode System: There is a separate fee of 44 yen per on item for visitor data sharing/input costs. We will send the data to the e-mail address you have specified.

■ Exhibitor

Booth number	No. of booth spaces
Company name	

■ Person in Charge / Invoice Address

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

Application for Presentation Room

Submit to ••▶ Japan Electronics Show Association (JESA) ••▶ Fax: +81-3-6212-5225

5F Ote Center Bldg., 1-1-3 Otemachi, Chiyoda-ku, Tokyo 100-0004, Japan Contact: Oda
 Tel: +81-3-6212-5231 Fax: +81-3-6212-5225
 E-mail: exhibitor@inter-bee.com

Deadline: ※ **November 1**
 First-come-first-served basis from August 1

■ Online application submission is available on Inter BEE Web Site: www.inter-bee.com

Please check in your request time and write a purpose to use.

Please note that as the maximum applicable time unit is 2 per one company per day.

Application will be accepted in order of application arrival.

If you cancel or reduce of hours after October 15, 100% of cancellation fees will apply.

Timetable	Time					purpose
	A	B	C	D	E	
	9 : 45 11 : 15	11 : 15 12 : 45	12 : 45 14 : 15	14 : 15 15 : 45	15 : 45 17 : 15	
Nov. 13	13-A	13-B	13-C	13-D	13-E	
Nov. 14	14-A	14-B	14-C	14-D	14-E	
Nov. 15	15-A	15-B	15-C	15-D	15-E	

※ Preparation time is included.

Please leave the room in time.

■ Room Charge: ¥16,500 per 90 minutes (tax included)

■ Exhibitor

Booth number		No. of booth spaces	
Company name			

■ Person in Charge / Invoice Address (Not necessary if same as above)

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

Application for Meeting Room

Submit to ••▶ Japan Electronics Show Association (JESA) ••▶ Fax: +81-3-6212-5225

5F Ote Center Bldg., 1-1-3 Otemachi, Chiyoda-ku, Tokyo 100-0004, Japan Contact: Oda
 Tel: +81-3-6212-5231 Fax: +81-3-6212-5225
 E-mail: exhibitor@inter-bee.com

Deadline: ※ **November 1**
 First-come-first-served basis from August 1

■ Online application submission is available on Inter BEE Web Site: www.inter-bee.com

Please check in your request time and write a purpose to use.

Please note that as the maximum applicable time unit is 2 per one company per day.

Application will be accepted in order of application arrival.

If you cancel or reduce of hours after October 14, 100% of cancellation fees will apply.

Date	Time									Purpose
	A	B	C	D	E	F	G	H	I	
	9:00 9:45	10:00 10:45	11:00 11:45	12:00 12:45	13:00 13:45	14:00 14:45	15:00 15:45	16:00 16:45	17:00 17:45	
Nov. 12	12-A	12-B	12-C	12-D	12-E	12-F	12-G	12-H	12-I	
Nov. 13	13-A	13-B	13-C	13-D	13-E	13-F	13-G	13H	13-I	
Nov. 14	14-A	14-B	14-C	14-D	14-E	14-F	14-G	14H	14-I	
Nov. 15	15-A	15-B	15-C	15-D	15-E	15-F	15-G	15H	15-I	

■ Room Charge: ¥5,500 per 45 minutes (tax included)

■ Exhibitor

Booth number		No. of booth spaces	
Company name			

■ Person in Charge / Invoice Address (Not necessary if same as above)

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

Application for E-mail Magazine Text Banner Ads

Submit to ••▶ Japan Electronics Show Association (JESA) ••▶ Fax: +81-3-6212-5225

5F Ote Center Bldg., 1-1-3 Otemachi, Chiyoda-ku, Tokyo 100-0004, Japan Contact: Oda
 Tel: +81-3-6212-5231 Fax: +81-3-6212-5225
 E-mail: exhibitor@inter-bee.com

Deadline: ※ **August 23**
 First-come-first-served basis from August 1

■ Online application submission is available on Inter BEE Web Site: www.inter-bee.com

■ Please check the box below if you wish to apply for advertisement placement

September 3 rd week issue	<input type="checkbox"/>
September 4 th week issue	<input type="checkbox"/>
October 1 st week issue	<input type="checkbox"/>
October 2 nd week issue	<input type="checkbox"/>
October 3 rd week issue	<input type="checkbox"/>
October 4 th week issue	<input type="checkbox"/>
October 5 th week issue	<input type="checkbox"/>
November 2 nd week issue	<input type="checkbox"/>
November 3 rd week issue	<input type="checkbox"/>

	Price (including tax)	Amount (including consumption tax)
set	¥110,000	- - -

※ Three times appearances is one set.

■ Exhibitor

Booth number		No. of booth spaces	
Company name			

■ Person in Charge / Invoice Address (Not necessary if same as above)

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

Application for Strap Advertising

Submit to ••▶ Japan Electronics Show Association (JESA) ••▶ **Fax: +81-3-6212-5225**

5F Ote Center Bldg., 1-1-3 Otemachi, Chiyoda-ku, Tokyo 100-0004, Japan Contact: Oda
 Tel: +81-3-6212-5231 Fax: +81-3-6212-5225
 E-mail: exhibitor@inter-bee.com

Deadline: ※ **August 2**
First-come-first-served basis from August 1

■ Online application submission is available on Inter BEE Web Site: **www.inter-bee.com**

- Number of company to be applied = 1
- Number to be distributed = 40,000
- Price = 3,300,000 yen (including tax)

I will order strap advertising
 ※ After the cimmfirmation received, I will immediately submit logo data.

■ **Exhibitor**

Booth number		No. of booth spaces		Person in charge	
Company name					

■ **Person in Charge / Invoice Address (Not necessary if same as above)**

Company name					
Address					
Department			Person		
Telephone	() -		Fax	() -	
E-mail					

Application for Guide Map advertisement

Submit to ••▶ Japan Electronics Show Association (JESA) ••▶ Fax: +81-3-6212-5225

5F Ote Center Bldg., 1-1-3 Otemachi, Chiyoda-ku, Tokyo 100-0004, Japan Contact: Oda
 Tel: +81-3-6212-5231 Fax: +81-3-6212-5225
 E-mail: exhibitor@inter-bee.com

Deadline: ※ **October 11**
 First-come-first-served basis from August 1

■ Online application submission is available on Inter BEE Web Site: www.inter-bee.com

■ Please check the box below to apply for Guide Map Advertising.

		Application	Rates (including tax)	Applicable exhibitors
<input type="checkbox"/>	Type A	Logo: on the relevant booth in the booth guide	¥38,500	Exhibitors with 15 booth spaces or more
<input type="checkbox"/>	Type B	Below the booth guide	¥110,000	All exhibitors
<input type="checkbox"/>	Type C	Article section (Half page)	¥165,000	All exhibitors
<input type="checkbox"/>	Type D	Article section (Full page)	¥275,000	All exhibitors

※ The advertising on the inside (below the booth guide) of the Guide Map will be posted below the exhibitor's hall on a first-come-first-served basis.
 If there is no space for this advertising below the exhibitor's hall, the advertising will be posted near the exhibitor's hall.

■ Exhibitor

Booth number		No. of booth spaces	
Company name			

■ Person in Charge / Invoice Address (Not necessary if same as above)

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

Application for On-site Signboard Ads

Submit to ••▶ Japan Electronics Show Association (JESA) ••▶ Fax: +81-3-6212-5225

5F Ote Center Bldg., 1-1-3 Otemachi, Chiyoda-ku, Tokyo 100-0004, Japan Contact: Oda
 Tel: +81-3-6212-5231 Fax: +81-3-6212-5225
 E-mail: exhibitor@inter-bee.com

Deadline: ※September 27
 First-come-first-served basis from August 1

■ Online application submission is available on Inter BEE Web Site: www.inter-bee.com

■ Please fill in the item code number, item, amount and price.

Item Code Number	Item	Amount	Price

■ Total Amount

Total	¥	(including consumption tax)
-------	---	-----------------------------

■ Exhibitor

Booth number		No. of booth spaces	
Company name			

■ Person in Charge / Invoice Address (Not necessary if same as above)

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

Application for Additional Exhibitor / Worker Badges

Submit to **Daiichiprinting Co., Ltd.** Fax: **+81-3-5603-7034**

6F Daiichinegishi Bldg., 2-14-18 Negishi, Taitou-ku, Tokyo 110-0003, Japan
 FAX: +81-3-5603-7034
 E-mail: interbeesupport@dip.co.jp

Deadline: **August 23**

■ Online application submission is available on Inter BEE Web Site: **www.inter-bee.com**

■ **Additional Badges (charged)**

Additional Exhibitor Badge	¥1,100 (including tax)	Additional Worker Badge	¥550 (including tax)
	badges		badges
	¥		¥

■ **Exhibitor**

Booth number		No. of booth spaces	
Company name			

■ **Person in Charge / Invoice Address**

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

■ **Deliver to (Not necessary if same as above)**

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

Application for Optional Power Transmission

Submit to▶ **Shoho Denki Co., Ltd.**▶ Fax: **+81-3-3918-7800**

1-28-15, Kamiikebukuro, Toshima-ku, Tokyo 170-0012, Japan Contact: Suzuki
 Tel: +81-3-3918-7993 Fax: +81-3-3918-7800
 E-mail: interbee-work@shohodenki.co.jp

Deadline: **October 11**

■ Online application submission is available on Inter BEE Web Site: **www.inter-bee.com**

Please fill in the required information

■ **Early Power Transmission**

Date preferred for beginning of power transmission	Date: November	Time: From
Additional request		

The early power transmission requires separate installation work, so, all costs should be borne by the exhibitor. In some cases, we may not be able to accept requests due to working conditions.

■ **Transmitting Electricity 24 Hours**

Dates preferred for transmitting electricity 24 hours	Name of the equipment	Voltage	Amount
November to		100V	W
November to		100V	W
November to		200V	W
November to		200V	W

Each piece of equipment should be single wiring. The Show Management will not take any responsibility for managing this equipment.

■ **Extending Power Transmission**

Time preferred for stopping power transmission	Date: November 15 Time: Till _____ p.m.
Additional request	

■ **Exhibitor**

Booth number		No. of booth spaces	
Company name			

■ **Person in Charge / Invoice Address**

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

Application for Exhibitors' Utility Booths (Storage)

Submit to ••▶ Japan Electronics Show Association (JESA) ••▶ Fax: +81-3-6212-5225

5F Ote Center Bldg., 1-1-3 Otemachi, Chiyoda-ku, Tokyo 100-0004, Japan Contact: Oda
 Tel: +81-3-6212-5231 Fax: +81-3-6212-5225
 E-mail: exhibitor@inter-bee.com

Deadline: **September 6**

■ Online application submission is available on Inter BEE Web Site: www.inter-bee.com

■ Please fill in the required information.

Type	Price (including consumption tax)	No. of Room(s)	Amount (including consumption tax)
Regular type A	¥231,800		¥
Regular type B	¥209,000		¥
Regular type C	¥187,000		¥
Small type A	¥132,000		¥
Small type B	¥110,000		¥

■ Exhibitor

Booth number		No. of booth spaces	
Company name			

■ Person in Charge / Invoice Address (Not necessary if same as above)

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

Application for Transport

Submit to Ishikawa-Gumi, Ltd. Fax:+81-3-5460-9841

4-14-2, Higashi-Ooi, Shinagawa-ku, Tokyo 140-0011, Japan Contact: Hasegawa, Saito
 Tel: +81-3-3474-8102 Fax: +81-3-5460-9841
 E-mail: m_hasegawa@ishikawa-gumi.co.jp

Deadline: **October 11**

■ Online application submission is available on Inter BEE Web Site: www.inter-bee.com

■ Cargo collection application

Cargo pick-up date / time : _____

Where to pick-up : _____

Telephone : _____ Fax: _____ () - _____ Contact : _____

Cargo Contents	Size			Quantity	Weight	Style of packaging
	D	W	H			

Cargo delivery to a booth datel / time : _____

■ Single-lot, Small-package delivery application

Cargo Contents	Size			Quantity	Weight	Style of packaging
	D	W	H			

Small package delivery to a booth date / time : _____

■ Exhibitor

Booth number		No. of booth spaces	
Company name			

■ Person in Charge / Invoice Address (Not necessary if same as above)

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

Application for Load-in / Load-out Services

Submit to Ishikawa-Gumi, Ltd. Fax: +81-3-5460-9841

4-14-2, Higashi-Ooi, Shinagawa-ku, Tokyo 140-0011, Japan Contact: Hasegawa, Saito
 Tel: +81-3-3474-8102 Fax: +81-3-5460-9841
 E-mail: m_hasegawa@ishikawa-gumi.co.jp

Deadline: **October 11**

■ Online application submission is available on Inter BEE Web Site: www.inter-bee.com

■ Please write the details of your request.

■ Load-in / Load-out

Item	Qty	Preferred date / time
Worker		
2.5 ton forklift		
5.0 ton forklift		
Crane		

■ Exhibitor

Booth number		No. of booth spaces	
Company name			

■ Person in Charge / Invoice Address (Not necessary if same as above)

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

Application for Booth Display & Rental Fixtures

Submit to **Murayama Inc.** Fax: **+81-3-6221-1914**

3-2-24, Toyosu, Koto-ku, Tokyo 135-0061, Japan Contact: Shimizu, Shibata, Mochizuki
 Tel: +81-3-6221-1960 Fax: +81-3-6221-1914
 E-mail: interbee@murayama.co.jp

Deadline: **October 11**

Order of Rental Fixtures

Please refer list of Rental Fixtures in the Exhibition Manual (05-2-1.6~05-2-1.11).

No.	Item	Quantity	Amount		No.	Item	Quantity	Amount

Order of Package Display kit (Please check you wish to use)

- Basic Style
 Meeting Style
 Premium Style
 Original Booth Design

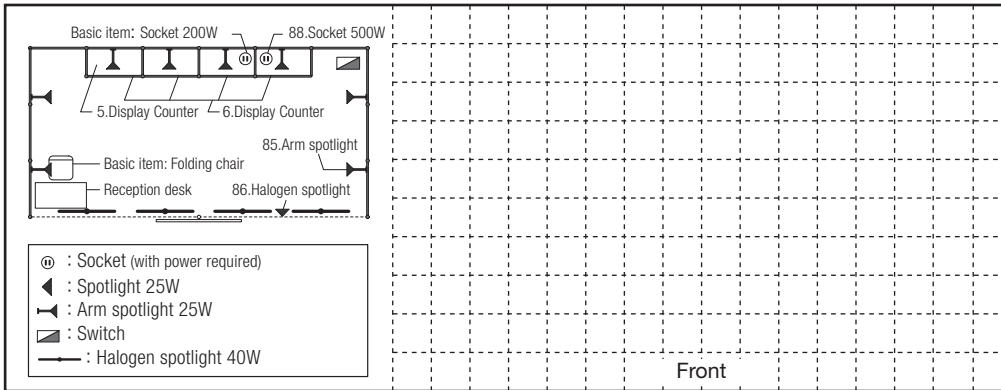
● Please check a carpet color you wish to use. ※ Please refer to 05-2-1.12 for color chart.

- New-Red
 Orange
 Green
 Navyblue
 Whitegray
 Black

● Company name display draft

Note: Font to be used in block letters. Font color is Black.

● Please specify locations of display counter(s), light(s), socket(s), Fascia and wall.



● Wall Panel Color (Chargeable)

- Yellow
 Red
 Green
 Sky blue
 Blue
 Navy
 Gray
 Black

Exhibitor

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			
Comments			

Application for PC Rental

Submit to Kissei Comtec Co., Ltd. Fax: +81-3-5979-6335

Otsuka S&S Bldg., 3-32-1 Minamitsuka, Toshima-ku, Tokyo 170-0005, Japan Contact: Mochizuki
 Tel: +81-3-6709-2440 Fax: +81-3-5843-0327
 E-mail: interbee@network.kcrent.jp

Deadline: October 25

■ Online application submission is available on Inter BEE Web Site: www.inter-bee.com

■ Please check the box below to apply for dates and time for delivery and pick-up.

Delivery	<input type="checkbox"/> Exhibition booth Nov. 12 10:00 to 12:00, or Other (_____)	<input type="checkbox"/> Prior to Nov. 11 (Specify delivery date and time) Specify delivery location. _____
Pick-up	<input type="checkbox"/> Exhibition booth Nov. 15 17:00 to 19:00 or Other (_____)	<input type="checkbox"/> After Nov. 14 (Specify pick-up date and time) Specify pick-up location. _____

Rental Code #	Product Name	Amount

■ Exhibitor

Booth number		No. of booth spaces	
Company name			

■ Billing address (in case it is different from your company address)

Exhibitor name		Booth No.	
Street address			
Phone			
E-mail	@		
Contact person on site		Mobile	

■ Method of payment

<input type="checkbox"/> Make a payment by bank wire transfer in advance. (The due date is Friday, November 1) <small>* Please owe a whole amount of remittance charge including fees for wire transfer and receiving commissions.</small>	
<input type="checkbox"/> Credit card (<input type="checkbox"/> Visa <input type="checkbox"/> Master) * We cannot accept any other cards.	
Name of card holder	_____
Card No.	_____
Expiry date	/ /

Application for Internet Connection

Submit to **Makuhari Messe, Inc.** Fax: **+81-43-296-0492**

2-1, Nakase, Mihama-ku, Chiba-shi, Chiba Prefecture 261-0023, Japan Contact: Otsuka
Tel: +81-43-296-0493 Fax: +81-43-296-0492
E-mail: messe-kaisen@bz01.plala.or.jp

Deadline: **October 11**

■ Online application submission is available on Inter BEE Web Site: **www.inter-bee.com**

Please check the appropriate box(es).

■ **High Speed Type / Giga Line Type**

Type	Qty.	Price	Remark
<input type="checkbox"/> Combination Type A (Maximum speed 200Mbps)		¥88,000	dynamic IP Including line, provider and router (HUB is not included.)
<input type="checkbox"/> Combination Type B (Maximum speed 1Gbps)		¥110,000	
<input type="checkbox"/> Only Lines Type A (Maximum speed 200Mbps)		¥77,000	Provider, router and HUB is not included
<input type="checkbox"/> Only Lines Type B (Maximum speed 1Gbps)		¥99,000	
<input type="checkbox"/> dynamic IP		¥5,500	
<input type="checkbox"/> static IP-1		¥33,000	
<input type="checkbox"/> static IP-8		¥55,000	
<input type="checkbox"/> Router		¥5,500	

■ **Business Line Type**

Type	Qty.	Price	Remark
<input type="checkbox"/> Lines only (Maximum speed 1Gbps)		¥154,000	Provider, router and HUB is not included
<input type="checkbox"/> dynamic IP		¥44,000	
<input type="checkbox"/> static IP-1		¥88,000	
<input type="checkbox"/> static IP-8		¥110,000	
<input type="checkbox"/> Router		¥5,500	

■ **Purpose of using internet connection**

- Only see web-site and check e-mail
- Transmission and reception of video and photos (UP _____ M / DOWN _____ M)
- Other (_____)

- See attached
- Will apply later by ((MM.DD) _____)

Name of neighboring exhibitor, booth number																							Name of neighboring exhibitor, booth number
Front																							

■ **Exhibitor**

Booth number	No. of booth spaces	
Company name		

■ **Person in Charge / Invoice Address**

Company name			
Address			
Department		Person	
Telephone () -	Fax () -		
E-mail			

Application for Telephone Line

Submit to **Murayama Inc.** Fax: **+81-3-6221-1914**

3-2-24, Toyosu, Koto-ku, Tokyo 135-0061, Japan Contact: Shimizu, Shibata, Mochizuki
 Tel: +81-3-6221-1960 Fax: +81-3-6221-1914
 E-mail: interbee@murayama.co.jp

Deadline: **September 20**

■ Online application submission is available on Inter BEE Web Site: **www.inter-bee.com**

■ **Analog Circuits : Specify number of lines**

Analog line	_____ line × ¥33,000 Total ¥ _____
	Including telephone set required (free of charge) _____ line
ISDN 64 line	_____ line × ¥44,000 Total ¥ _____
Second number	_____ line × ¥11,000 Total ¥ _____
Exhibitors requiring a DSU for ISDN 64 check here : Yes / No	
Exhibitors requiring international connectivity check here : Yes / No	
Fax rental : Yes / No	
Total Amount	¥ _____

■ **Diagram**

Name and booth number of neighboring exhibitor		Name and booth number of neighboring exhibitor
--	--	--

Use the following symbols in the diagram ● Telephone ◎ Modular jack ○ Fax △ ISDN

■ **Exhibitor**

Booth number	No. of booth spaces	
Company name		

■ **Person in Charge / Invoice Address**

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

Application for Antenna Installation

Submit to Makuhari Messe, Inc. Fax: +81-43-296-0012

2-1, Nakase, Mihama-ku, Chiba-shi, Chiba Prefecture 261-0023, Japan Contact: Shishikura, Uchida
 Tel: +81-43-296-0536 Fax: +81-43-296-0012
 E-mail: makuhari-m@tfvc.jp

Deadline: **October 11**

Online application submission is available on Inter BEE Web Site: www.inter-bee.com

Please fill in the required information.

Type		Price	Units	Amount (including consumption tax)
Digital Terrestrial Broadcasting	Tokyo Wave of CH-7, Chiba Television	@ ¥77,000		¥
Satellite broadcasting	BS-IF, 110°CS-IF, 4K broadcast, 8K broadcast,	@ ¥165,000		¥

Please indicate the desired location of the antenna lead-in on a simple map of the booth interior

Name of adjoining exhibitor ()	Name of adjoining exhibitor ()
---------------------------------	---------------------------------

Exhibitor

Booth number		No. of booth spaces	
Company name			

Person in Charge / Invoice Address

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

Application for cabling between booths

Submit to **Makuhari Messe, Inc.** Fax: **+81-43-296-0492**

2-1, Nakase, Mihama-ku, Chiba-shi, Chiba Prefecture 261-0023, Japan Contact: Ojima
 Tel: +81-43-296-0493 Fax: +81-43-296-0492
 E-mail: messe-kaisen@bz01.plala.or.jp

Deadline: **October 11**

■ Online application submission is available on Inter BEE Web Site: www.inter-bee.com

■ Please enter booth No. and exhibitor's name which request installation.

Booth No.	Exhibitors Name

■ Please check the appropriate box(es).

<input type="checkbox"/> Optical Cable (single mode only)	<input type="checkbox"/> SC connector
	<input type="checkbox"/> LC connector
<input type="checkbox"/> LAN Cable	<input type="checkbox"/> Cat5e
	<input type="checkbox"/> Cat6
<input type="checkbox"/> Images Cable	<input type="checkbox"/> L-5CFW (HD-SDI capable cable)
	<input type="checkbox"/> S-5CFB (Digital Broadcasting capable cable)

■ Please entry any requests and questions if you have.

■ Exhibitor

Booth number		No. of booth spaces	
Company name			

■ Person in Charge / Invoice Address

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

Application for Hotel Reservations

Submit to ●●●▶ Kinki Nippon Tourist Metro Poritan CO., LTD●●●▶ Fax: +81-3-6891-9409

13F 1-13, Kanda izumi-cho, Chiyoda-ku, Tokyo 101-0024, Japan Contact: Inter BEE Reservation Desk
Tel: +81-3-6891-9354 Fax: +81-3-6891-9409
E-mail: ecc_iod16@or.knt.co.jp

Deadline: **October 18**

■ Online hotel reservation is available. <http://www.knt.co.jp/ec/2019/interbee/en/>

- Fill in the following table, and put a circle on the night(s) when accommodation is required.
Put a circle in the Breakfast box for the breakfast-included plan.
We will check the availability and contact you.

Name of Guest	Name of Guest	Hotel reservation symbol		Room Type		Accommodation Required					Break fast Plan
		First Choice	Second Choice	Single	Twin	Nov. 11	Nov. 12	Nov. 13	Nov. 14	Nov. 15	
Remarks											

Note: In case rooms are fully reserved before application deadline, you will be put on a waiting list for cancellation

■ Exhibitor

Booth number		No. of booth spaces	
Company name			

■ Person in Charge

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

Application for Meal Tickets

Submit to Makuhari Messe, Inc. Fax: +81-43-296-0529

2-1, Nakase, Mihama-ku, Chiba-shi, Chiba Prefecture 261-8550, Japan
 Tel: +81-43-296-0525 Fax: +81-43-296-0529
 E-mail: sub-dn@m-messe.co.jp

Deadline: **October 18**

■ Online application submission is available on Inter BEE Web Site: www.inter-bee.com

■ Please fill in the required information.

	No. of tickets	Price	
Meal Tickets (¥1,000 / set of tickets)	set(s)		000

■ Exhibitor

Booth number		No. of booth spaces	
Company name			

■ Person in Charge / Invoice Address

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

Application for Lunch Box Delivery Service

Submit to **Wako Sangyo Inc.** Fax: **+81-3-3427-8332**

5-38-3, Kyodo, Setagaya-ku, Tokyo 156-0052, Japan Contact: Kaneda, Sano
 Tel: +81-3-3427-8331 Fax: +81-3-3427-8332
 E-mail: wako@star.odn.ne.jp

Deadline: **November 7**

■ Online application submission is available on Inter BEE Web Site: **www.inter-bee.com**

Item	Price (including tax)	Quantity					Quantity (Total)	Total amount
		Nov. 11	Nov. 12	Nov. 13	Nov. 14	Nov. 15		
Daily lunch special	¥1,540							
	¥1,210							
	¥980							
	¥830							
Oolong tea	2L plastic bottle	¥500						
	500ml plastic bottle	¥200						
Mineral water (2L plastic bottle)		¥450						
Japanese tea (500ml plastic bottle)		¥200						
Beer (350ml can)		¥400						
Paper cup (small)		¥20						
Coffee maker set		¥22,000						

Notes: 1. Details on delivery, lunch/beverage menu, please call 090-8803-5694.
 2. Upon receipt of your application, we will send the order confirmation by fax. Please keep it until the end of exhibition period.

Please issue an invoice.

Your planned payment date by bank remittance _____ MM _____ DD

■ Exhibitor

Booth number	No. of booth spaces
Company name	

■ Person in Charge / Invoice Address

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

Application for Catering Service for Booths

Submit to▶ **Nilax Co., Ltd.**▶ **Fax:+81-43-296-2003**

2-1 Nakase Mihama-ku, Chiba-shi, Chiba 261-0023, Japan Contact: Ms. Kotani
 TEL: +81-43-296-0512 FAX: +81-43-296-2003
 E-mail: 9604@nilax.co.jp

Deadline: **November 6**

■ Online application submission is available on Inter BEE Web Site: **www.inter-bee.com**

Menu	Serving style	Price (tax excluded)	Quantity			Total Amount
			Nov. 13	Nov. 14	Nov. 15	
Coffee (10 cups per service)	Paper cup	¥180				
	Ceramic cup	¥330				
Iced coffee (10 cups per service)	Paper cup	¥180				
	Ceramic cup	¥330				
Tea (10 cups per service)	Paper cup	¥180				
	Ceramic cup	¥330				
Iced tea (10 cups per service)	Paper cup	¥180				
	Ceramic cup	¥330				
Oolong tea (10 cups per service)	Paper cup	¥180				
	Ceramic cup	¥330				
Orange juice (10 cups per service)	Paper cup	¥180				
	Ceramic cup	¥330				
Evian	330ml PET bottle	¥150				
House wine (bottle and glasses)	Red	¥3,200				
	White	¥3,200				
Beer	Canned	¥450				
Pastries (servings for 10)		¥3,000				
Sandwiches (boxed, single serving)		¥500				
Sandwiches platter (servings for 10)		¥3,000				
Assorted cookies		¥1,000				

Desired Delivery Time: Nov. 13 : _____ Nov. 14 : _____ Nov. 15 : _____

■ **Exhibitor**

Booth number		No. of booth spaces	
Company name			

■ **Person in Charge / Invoice Address**

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

Application for Reception Staff / Interpreters

Submit to **Ken & Staff Co., Ltd.** **Fax: +81-3-3367-0027**

MST Hills, 4-4-5, Takadanobaba, Shinjuku-ku, Tokyo 169-0075 Contact: Nashimoto
 Tel: +81-3-3367-0020 Fax: +81-3-3367-0027
 E-mail: k-nashimoto@ken-staff.co.jp

Deadline: **November 1**

■ Online application submission is available on Inter BEE Web Site: **www.inter-bee.com**

■ Please fill in the required information and check the appropriate item.

Content application	<input type="checkbox"/> Reception	(male:	female:)
	<input type="checkbox"/> Interpreter for booth reception	(male:	female:)
	<input type="checkbox"/> Interpreter for Business meeting	(male:	female:)
	<input type="checkbox"/> Language type ()(male:	female:)
Period required	<input type="checkbox"/> Nov.	to	(total days)	
Method of Payment	<input type="checkbox"/> Cash		<input type="checkbox"/> Bank transfer	

■ Exhibitor

Booth number		No. of booth spaces	
Company name			

■ Person in Charge / Invoice Address

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			

Application for Booth Photography

Submit to **SHIRO-FILM** **Fax: +81-471-55-3806**

101, 2-20-5, Masago, Mihama-ku, Chiba Contact: Yoneyama, Umemura
 Tel: +81-471-55-3806 Fax: +81-471-55-3806
 E-mail: shiro-film@w7.dion.ne.jp

Deadline: **November 1**

■ Online application submission is available on Inter BEE Web Site: **www.inter-bee.com**

Exhibitors wishing to have a photo of their booths taken by a professional photographer must submit the Application.

Requested shooting date : November (_____)

Number of cuts : (_____) cuts

Time : a.m. (_____ : _____) p.m. (_____ : _____) Anytime

■ Exhibitor

Booth number	_____	No. of booth spaces	_____
Company name	_____		

■ Person in Charge / Invoice Address

Company name	_____		
Address	_____		
Department	_____	Person	_____
Telephone	(_____) - _____	Fax	(_____) - _____
E-mail	_____		

Application for Booth Cleaning

Submit to ●●▶ Chibaken Bldg-Maintenance Coop.●●●●▶ Fax: +81-43-296-0753

2-1, Nakase, Mihama-ku, Chiba-shi, Chiba Prefecture 261-0023, Japan Contact: Sato
 Tel: +81-43-296-0534 Fax: +81-43-296-0753
 E-mail: cb-event@cbm.or.jp

Deadline: **November 1**

■ Online application submission is available on Inter BEE Web Site: www.inter-bee.com

■ Please fill in the required information.

Fee per booth space (9m ²)	No. of booth spaces	Total
@¥1,980 (including Tax)	Booth spaces	¥

■ Exhibitor

Booth number		No. of booth spaces	
Company name			

■ Person in Charge / Invoice Address

Company name			
Address			
Department		Person	
Telephone	() -	Fax	() -
E-mail			